

CONSENT TO TRANSFER OF PERSONAL DATA

I hereby declare that I have familiarized myself with the GDPR Information Clause presented below, and I consent to the processing of my personal data in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016, on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) for the purpose of providing the services by the Administrator.

At the same time, I declare that I have the right to transfer personal data of other persons, contained in documents or made available to me on the basis of separate agreements or laws. I confirm that the data provided are true.

GDPR INFORMATION CLAUSE

The Administrator of your personal data is Tax&Law Translation Maria Najdienowa with its registered office in Warsaw, NIP 9512425233.

You can contact the administrator in writing at the following e-mail address: maria@najdienowa.com

Your personal data are collected and processed by Tax&Law Translation Maria Najdienowa solely for the purpose of providing services in accordance with individual agreements ('data minimization' - only personal data necessary to achieve the purpose of data processing are processed).

Due to the fact that you are bound by a civil law agreement concluded with Tax&Law Translation Maria Najdienowa, personal data are processed for the purpose of providing interpreting and translation services, including regular and certified translations, as well as maintaining an appropriate repertory, customer database and information services, and preparing letters and documents pursuant to Article 6(12)(c) of the General Data Protection Regulation of 27 April 2016 (GDPR), in particular for the purpose of:

a) performing the contract concluded with Tax&Law Translation Maria Najdienowa (based on Article 6(1)(b) of the GDPR);

b) ensuring the security of the workplace, which is the fulfilment of our legitimate

interest (based on Article 6(1)(f) of the GDPR);

c) performing activities consisting in monitoring the online activity of Tax&Law Translation

Maria Najdienowa employees, which is in our legitimate interest (based on Article 6(1)(f) of the GDPR);

d) documenting the concluded contract and its settlement, based on tax and accounting regulations (based on Article 6(1)(c) of the GDPR);

e) internal administrative purposes of Tax&Law Translation Maria Najdienowa, including statistics and internal reporting of Tax&Law Translation Maria Najdienowa, which are the implementation of our legitimate interest (based on Article 6(1)(f) of the GDPR);

f) archival (evidential) purposes, which are the implementation of our legitimate interest in securing information in case of a legal need to prove facts (based on Article 6(1)(f) of the GDPR);

g) for the purpose of possible establishment, investigation or defense against claims, which is the implementation of our legitimate interest (based on Article 6(1)(f) of the GDPR).

Your personal data may be made available or transferred to entities authorized to obtain personal data on the basis of specific legal provisions, as well as to entities processing personal data on behalf of the Administrator (on the basis of a contract with the Administrator, to the extent specified by the Administrator and exclusively in accordance with the Administrator 's instructions), including IT service providers, entities providing archiving, payroll and accounting services, and entities cooperating in the field of translation, verification and correction.

Your data are NOT processed in any other way, especially for marketing purposes, and are not and will not be made available to other business entities that are not subcontractors or associates of the Administrator.

Your personal data will be stored for the period necessary to prepare and present an offer, accept and perform an order/provide a service, but no longer than until the expiry of the data storage obligation resulting from specific legal provisions.

You have the right to access your data, the right to request their rectification, deletion or restriction of their processing. After the termination of the contract (i.e. the expiry of the purpose and legal basis for data processing), you have the right to be forgotten, which is equivalent to the deletion of your data from our database systems.

You also have the right to lodge a complaint with the supervisory authority responsible for personal data protection.

In order to exercise the above rights, please contact the personal data Administrator.

The contact details are provided above.

The provision of your personal data is a condition for the conclusion and performance of the contract concluded with the Administrator.